

CMP CTE Digital Media (2 period Video Production)

Santa Susana Magnet High School
3570 E Cochran Street
Simi Valley CA 93063
805-520-6800

Course: CTE Digital Media/Video Production
Room: 604

Instructor: Golden

Classroom Management Plan

1. **Course Overview:** CTE Digital Media is a two consecutive period full-year course that offers students the opportunity to take their filmmaking skills into a professional setting. CTE Digital Media/Video Production allows the student to build and expand upon their previously acquired skills. Through a series of written, produced, and presented assignment work; the students will examine theory and hands-on production experience to learn the ins and outs of movie production with both Studio/Hollywood and Independent Filmmaking Techniques. The student will take on more responsibility and become actively engaged in the maintenance, repair, and organization of the equipment used in the program. The class is run like a production company and all students will take ownership and responsibility for the classroom endeavors as a whole. In other words, the students are responsible for making the class their own collective vision.

1. **Student Requirements:**

A **composition notebook or three-ring binder** is required. This must be brought to class everyday for exercises and a running idea journal. Not having this notebook will result in points deducted from participation grade. The student must always have paper and a pen or pencil to take notes. Coming to class unprepared to take notes will affect your participation grade.

The student is responsible for keeping up with assignments. Assignment dates will be explicitly communicated to students either in class or online. If you are absent, it is your responsibility to find out what you missed. I will not chase you down.

You must be available at various times during the year to give of your time to help with various events and projects outside of class hours. This is an investment in the betterment of the program and part of your Intern Hours. These hours can manifest themselves in various ways throughout the year. Please be eager to help out and volunteer your time. This is a

*Donations will help build our program. A modest donation of \$47 is requested to cover equipment usage and to update our equipment to keep the students using the most state of the art tools we can afford. Since the video program uses expensive and sensitive equipment, maintenance will be required to keep the program running strong.

Please make checks payable to SSHS and we thank you for your support.

1. **Student Behavior Responsibilities:**

All students MUST demonstrate RESPECT for EVERYONE and EVERYTHING within our classroom through their actions, gestures and language.

The instructor's desk area is off limits unless explicit permission is given.

All students must arrive on time. Tardiness will result in 1 hour of detention.

All students must be prepared for class and ready to work. Students will be given a zero for the day if they are not prepared with their assignments and their binder.

Students need to make the most of their time in class. Unfocused and distracting behavior will negatively impact the student's grade. Class time is work time. Student needs to continually ask, "am I being productive?" If the answer is no, see the instructor for guidance.

There is NO food or drink allowed in the classroom or the studio.

No gum chewing in class. Gum can destroy equipment and make a mess. It also makes for unprofessional presentation.

You will be allowed 5 Bathroom breaks a month so try and remember to go *before* you come to class.

NO inappropriate clothing, hoods, hats or sunglasses.

NO Music Players or cell phones will be allowed during class time.

NO SKATEBOARDS IN THE CLASSROOM. You must find another place for your skateboard (racks are provided outside of the 600 building)

Students will be excused from any late assignments only with a signed note from a parent or guardian.

All missed work will be expected to be made up or a zero will be given.

All assignments must be turned in on time, neat and with the student's name on it. Late assignments will be docked a letter grade for each day they are late.

The consequence for violating any of the above rules will result in one hour of detention, Saturday School or expulsion from the program depending on the degree of the violation.

1. **Breakdown of Evaluation:**

40%- Assignments

20%- Class Preparedness - Participation & Attendance

10%- Presentation

10%- Intern Hours

10% - Professionalism - Attitude & Assistance

10% - Final

***** Please sign below, detach and return to instructor no later than Friday. *****

I have read and understand this classroom management plan. I will monitor my child's progress by communicating via e-mail with my child's instructor.

Check One: I wish to donate a check for \$47 toward printing supplies for my child.

I do NOT wish to make a donation at this time.

Student's Name- please print

Student's Signature

Parent's Name- please print

Parent's Signature

Parent's Phone numbers: Home: _____ Cell: _____

Work: _____ E-mail address: _____

Emergency contact: _____

***Classroom Management Plan must be filled out, signed
and returned to the instructor***