

**Santa Susana Magnet High School**  
**3570 E Cochran Street**  
**Simi Valley CA 93063**  
**805-520-6800**

**Course: Introduction to Filmmaking**  
**Room: 604**

**Instructor:**

### **Classroom Management Plan**

A. **Course Overview:** Introduction to Filmmaking and Video Production is a Full-year course that offers students the fundamentals of film and video production. Through a series of written, produced, and presented assignment work, the students will examine theory and attain hands-on production experience to learn what it takes to make motion pictures. With emphasis on writing, directing, sound, cinematography, editing, producing, and the other various aspects of film, movies and video production students will learn all the aspects of production: development, pre-production, production and post production.

**B. Student Requirements:**

A **three ring binder** is required. The student must always have paper and a pen or pencil to take notes. Coming to class unprepared to take notes will affect your preparedness grade.

Assignments and their due dates will be available in class or on line. Please check with instructor if you have any questions. If you are absent it is your responsibility to find out what you missed.

\*Donations will help build our program. A modest donation of \$47 is requested to cover video tapes and equipment usage. Since the video program uses expensive and sensitive equipment, maintenance will be required to keep the program running.

**Please make checks payable to SSHS and thank you for your support.**

**C. Student Behavior Responsibilities:**

All students **MUST** demonstrate **RESPECT** for **EVERYONE** and **EVERYTHING** within our classroom through their actions, gestures and language.

Instructor's desk area is off limits unless explicit permission is given.

All students must arrive on time. Tardiness will result in referral to administration for a suitable disciplinary response.

All students must be prepared for class and ready to work. Students will be given a zero for the day if they are not prepared with their assignments and their binder.

There is **NO food or drink allowed** in the classroom or the studio.

Bathroom breaks will only be allowed on a limited basis. Students will only be allowed two emergency bathroom breaks per week so try and remember to go *before* class.

NO inappropriate clothing, hoods, or sunglasses.

NO Music Players or cell phones will be allowed during class time. No headphones. These rules may be flexible if explicit permission from the instructor is given.

Students will be excused from any late assignments only with a signed note from a parent or guardian.

All missed work will be expected to be made up or a zero will be given.

All assignments must be turned in on time, neat and with the student's name on it. Late assignments will be docked a letter grade for each day they are late.

**The consequence for violating any of the above rules could result in one hour of detention, Saturday School or expulsion from the program depending on the severity of the violation.**

**D. Breakdown of Evaluation:**

40%- Assignments

20%- Class preparedness

(being ready to take notes, being focused, fulfilling obligations etc.)

10%- Presentation

10%- Participation, attitude and attendance

20%- Final

**E. Course Objectives:**

- A work ethic that will allow student to become valuable member of a team
- Creative problem solving skills
- Writing & Visual Communicating skills
- Effective time management skills
- A broadened view and appreciation for the art of filmmaking

email: [luke.golden@simivalleyusd.org](mailto:luke.golden@simivalleyusd.org)

\*\*\*\*\* Please sign below, detach and return to instructor no later than Friday. \*\*\*\*\*

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**I have read and understand this classroom management plan for Introduction to Filmmaking and Video Production. I will monitor my child's progress by communicating via e-mail with my child's instructor.**

Check One:  I wish to donate a check for \$47 toward supplies and equipment for my child.

I do NOT wish to make a donation at this time.

\_\_\_\_\_  
Student's Name- please print

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Parent's Name- please print

\_\_\_\_\_  
Parent's Signature

Parent's Phone numbers: Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Work: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Emergency contact: \_\_\_\_\_